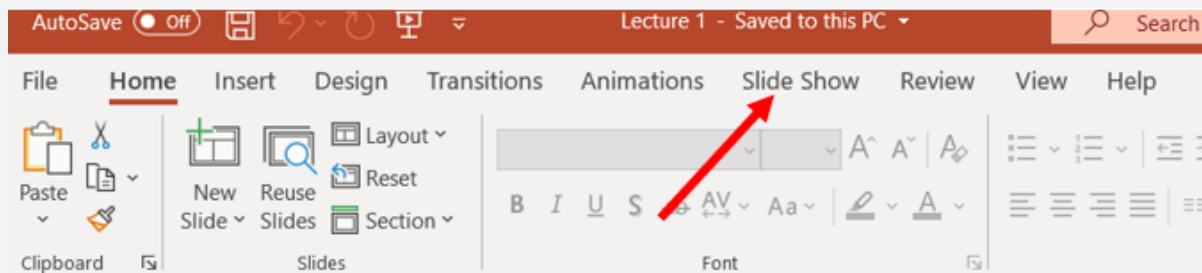


4. Recording Directly From Powerpoint

This tutorial discusses how to record directly from PowerPoint. However, it is recommended to record using Kaltura or Teams instead as PowerPoint does not automatically generate captions and can be finicky.

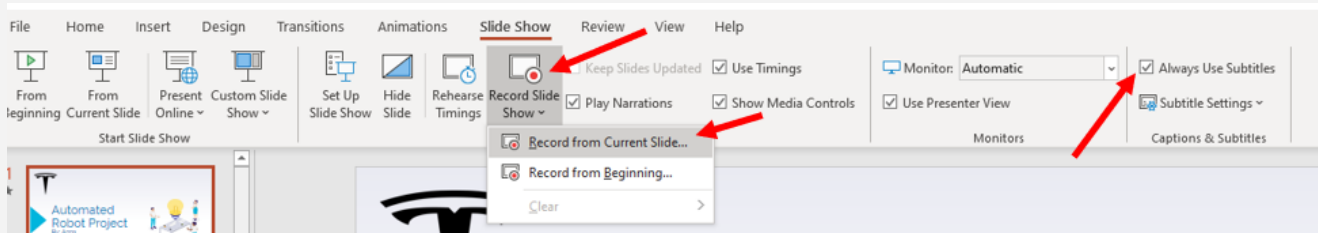
STEP 1

Open your PowerPoint presentation, navigate to **Slide Show**.



STEP 2

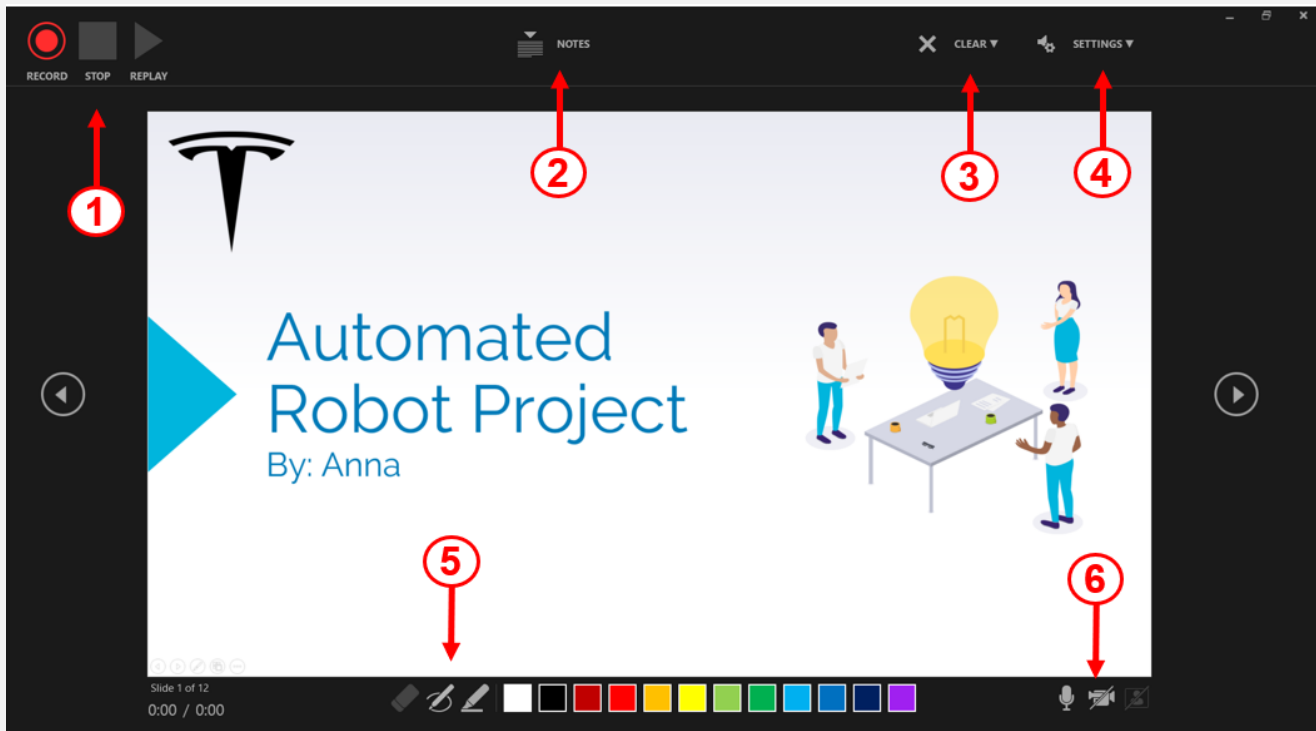
Select **Record Slide Show** and **Record from Beginning**. Make sure you have **Always Use Subtitles** selected.



4. Recording Directly From Powerpoint

STEP 3

The recording window will appear, you can experiment with the various tools here.

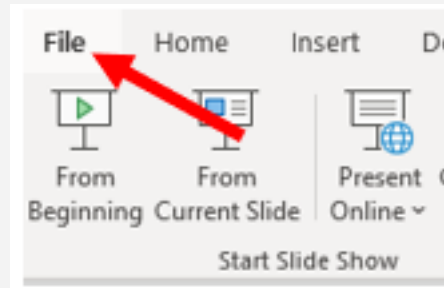


- 1 Press the **Record** button to start or the **Stop** button to stop or **Pause** your video.
- 2 Select **Notes** to see any speaker notes you wrote in your PowerPoint.
- 3 Select **Clear** to erase any previous recordings or drawings you made.
- 4 Select **Settings** to choose your audio and video source.
- 5 Use the drawing tools to interact with your PowerPoint while recording..
- 6 Select the video icon to also record from your webcam.

4. Recording Directly From Powerpoint

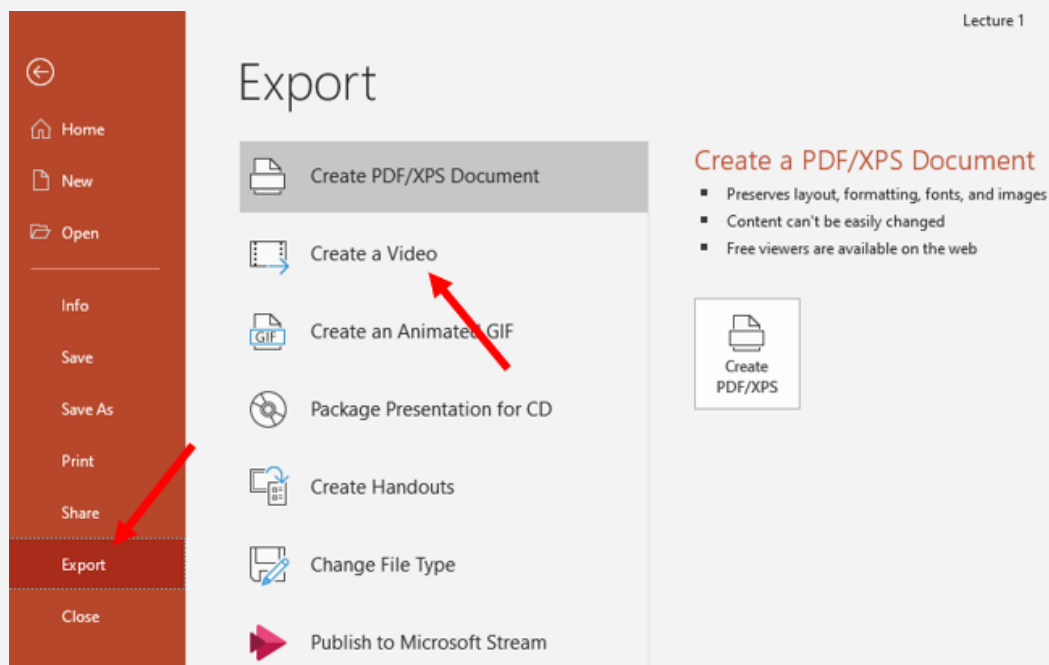
STEP 4

After finishing your recording, click on the **X** in the top right to exit out of the recording tab. Navigate to **File**.



STEP 5

Navigate to **Export**. From here select **Create a Video**.



4. Recording Directly From Powerpoint

STEP 6

Choose 1080 p, select **Create Video** and save your video in the desired location.

Create a Video

Save your presentation as a video that you can burn to a disc, upload to the web, or email


- Includes all recorded timings, narrations, ink strokes, and laser pointer gestures
- Preserves animations, transitions, and media


[? Get help burning your slide show video to DVD or uploading it to the web](#)

Full HD (1080p)
Large file size and full high quality (1920 x 1080)

Use Recorded Timings and Narrations
Slides without timings will use the default duration (set below). This option includes ink and laser pointer gestures.

Seconds spent on each slide: 05.00

 Create Video



STEP 7

You can now upload your video into Avenue using the **Upload Files** feature found in the **Content** tab.

Lecture Videos ▾

Add dates and restrictions...

Add a description...

Upload / Create ▾ Add Existing Activities ▾ Bulk Edit

Upload Files

Video or Audio

