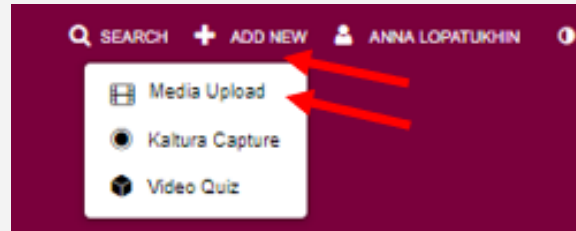


3.3 Uploading to MacVideo

This tutorial covers uploading videos from your computer to MacVideo. Use this if you have a video to upload that wasn't recorded with Kaltura.

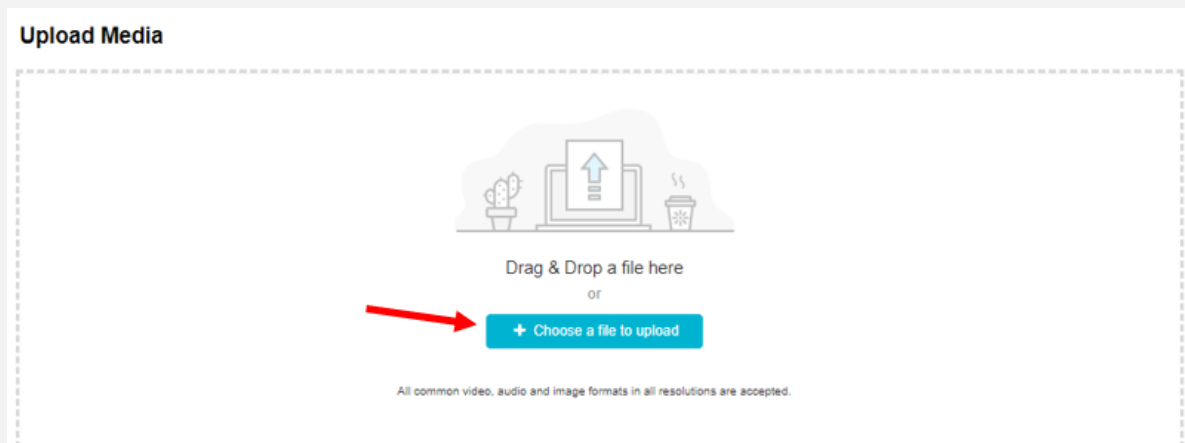
STEP 1

Open the MacVideo website and make sure you are logged in. Select **Add New** then **Media Upload**.



STEP 2

Select **Choose a file to upload** and select your video.



3.3 Uploading to MacVideo

STEP 3







Now you can rename the video and add a description if you choose.

Upload Media

Upload Completed! Complete the required information for the uploaded media below.

Please fill out these details:

Name:

Description: **Black** **Bold** *Italic* Underline      

Enter Description...

Tags:

Co-Editors and Co-Publishers: [+ Add Collaborator](#)

Select users that will be allowed to edit the content metadata and related assets (such as caption files) and/or to publish

Complete all the required fields and save the entry before you can select to publish it to categories or channels. Note that the upload process needs to complete successfully for the "Published" option to be enabled.

Publishing Status: Private - Media page will be visible to the content owner only.
 Unlisted - Media page will be visible to anyone with a link to the page.
 Published - Media page will be visible to individuals according to entitlements on published destinations

[Save](#) [Go To Media](#) [Go To My Media](#)

NOTE: Set your publishing status to **Unlisted**, select **Save** when done. Otherwise, students will not be able to access content.

STEP 4

Your video is now uploaded.