

## 2.1 Installing Teams

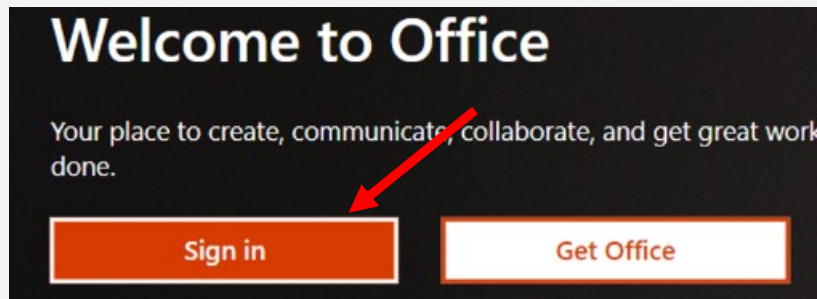
This tutorial covers installing teams starting from the Office website

### STEP 1

Go to <https://www.office.com/>

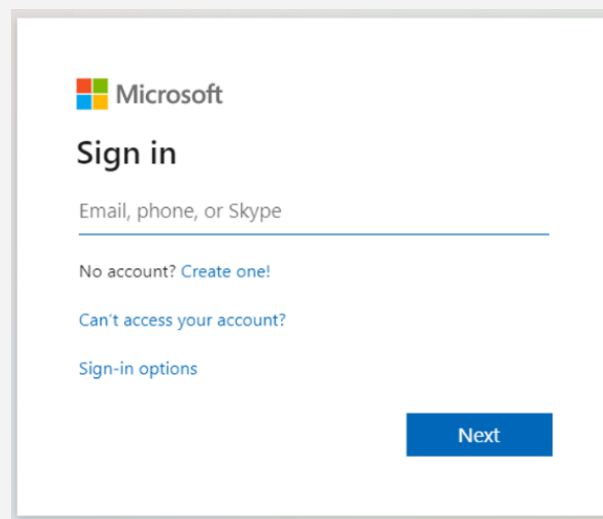
### STEP 2

Select **Sign In**



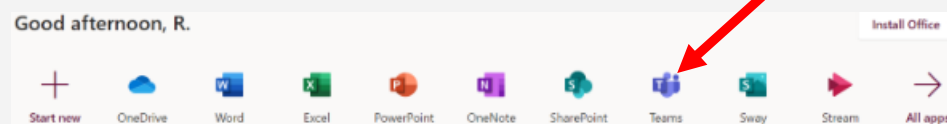
### STEP 3

Sign into your McMaster account with your McMaster email



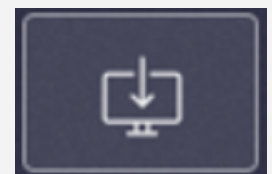
### STEP 4

From the top bar, select **Teams**



### STEP 5

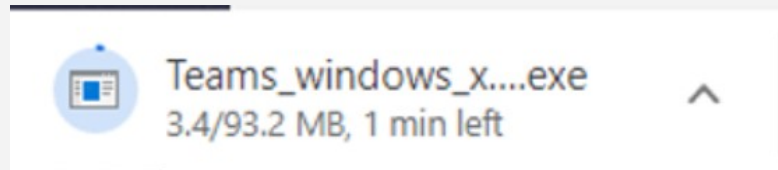
You are now on the browser version of teams. This is sufficient but the Desktop application is recommended. To install select the installation icon in the bottom left corner.



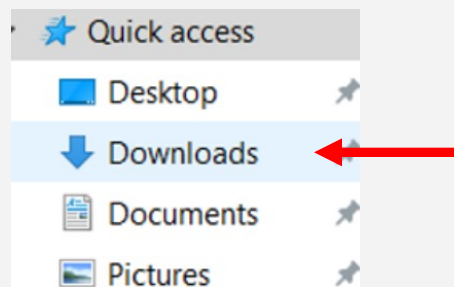
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### STEP 6

A download will begin. Once downloaded, select this installer.



**If this download does not show** at the bottom, open Windows Explorer and Select downloads. The installer should be the first file if your downloads are sorted from newest to oldest. Double click the installer to begin. (File name is likely 'Teams\_windows\_x64')



Once opened, Teams will install